

**MINUTES OF MEETING OF THE
BOARD OF DIRECTORS**

April 9, 2014

STATE OF TEXAS §
COUNTY OF FORT BEND §
BIG OAKS MUNICIPAL UTILITY DISTRICT §

The Board of Directors (the "Board") of Big Oaks Municipal Utility District of Fort Bend County, Texas (the "District"), met in regular session, open to the public, on Wednesday, April 9, 2014, at Coats|Rose, 3 East Greenway Plaza, Suite 2000, Houston, a designated meeting place outside the boundaries of the District, whereupon, the roll was called of the members of the Board, to-wit:

Michael Abshire	-	President
Rosanne Burgess	-	Vice President
Bernice Black	-	Secretary
Renee Gay	-	Assistant Secretary
Sonyan Stephens	-	Assistant Secretary

All members of the Board were present except, thus constituting a quorum. Also present at the meeting were Gary Hastings and Rebecca Correa with Acclaim Energy Advisors; Trevor Royal with WCA Waste Corporation; Karrie Kay of Myrtle Cruz, Inc., the District's bookkeeper; Lina Loaiza of Bob Leared Interests, the District's tax collector ("TAC"); Teri Schoener and Bart Downum of Texas Operations and Professional Services ("TOPS"); Matt Carpenter of IDS Engineering Group, ("IDS") the District's engineer ("the Engineer"); Les Griffith of Champions Hydro-Lawn, Inc. ("Champions"); John Cannon, Attorney, and Tiffany Marquez, Paralegal, of Coats Rose, P.C., the District's legal counsel.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. A copy of the posted agenda notice is attached hereto as Exhibit "A".

RECEIVE COMMENTS FROM THE PUBLIC

No comments were given by the public.

HEAR REPORT FROM ACCLAIM ENERGY REGARDING "ELECTRICITY HARVESTING" FROM GENERATORS

The Board recognized Mr. Hastings who stated that the District has an opportunity to earn money by using its standby generators to sell electricity back "to the grid" during peak use periods. The generators would need to be retrofitted to be able to export power back into the electric grid. A copy of a report describing all details for harvesting is attached hereto as Exhibit "B". Mr. Hastings requested the Board's approval to visit the WWTP, water plant and investigate the District's generators at those locations and report back to the Board on how much the District can make. The Board told Mr. Hasting to proceed with his evaluation.

APPROVAL OF MINUTES

The Board considered approval of the minutes of the meeting held March 12, 2014, which were previously distributed to the Board. Directors Black and Gay stated that they did not attend the previous meeting and it must be noted in the minutes. After discussion, upon a motion by Director Burgess and seconded by Director Gay, the Board voted unanimously to approve the minutes of the regular meeting held March 12, 2014, as amended.

BOOKKEEPER'S REPORT

The Board next recognized Ms. Kay, who presented for the Board's review and approval, the bookkeeper's report, a copy of which is attached hereto as Exhibit "C". Mr. Dunham noted that the District may need to amend the District's budget for repair and maintenance. The Board deferred the matter until its next meeting.

After discussion, upon a motion brought by Director Stephens, seconded by Director Gay, the Board unanimously voted to approve the bookkeeper's report.

APPROVE TAX COLLECTOR'S REPORT

The Board recognized Ms. Loaiza who delivered the tax collection report for the period ending March 31, 2014. She reported that 98.025% of the 2014 taxes have been collected.

After discussion and upon motion by Director Black, seconded by Director Burgess, and the question being put to the Board, the Board voted unanimously to approve the tax collector's report and termination of water service to the delinquent accounts. A copy of the tax report is attached hereto as Exhibit "D".

OPERATOR'S REPORT

The Board recognized Ms. Schoener who presented the operator's report for March, 2014 a copy of which is attached hereto as Exhibit "E". During the month of February, the water well was inspected to ensure proper operation and monitor water usage and the total number of connections is at 2,141. She also reported that the water accountability average is at 99%. All water system samples reported negative for bacteriological contamination. Ms. Schoener then reviewed the operations charges of \$72,962.24 and the cash summary for March, 2014.

Ms. Schoener reported that a resident on Sugar Oaks has complained of the calibration on his water meter. She stated that she has investigated the matter and in 2012 the resident's meter was changed, evaluated and field tested. The Board instructed the operator to offer to replace said resident's meter at the resident's expense and if there is a noticeable difference in the new meter readings, to refund the varied amount the resident was charged on the previous meter.

After consideration, upon a motion brought by Director Abshire, seconded by Director Gay, the Board unanimously voted to approve the Operator's report as presented.

HEAR REPORT FROM CHAMPIONS HYDRO-LAWN, INC.

The Board recognized Mr. Griffith who gave a report on maintenance of the Twin Oaks Detention Pond and Channel, the West Oaks Village Detention Pond, and the Bellaire Common Area, a copy of which is attached hereto as Exhibit "F".

Director Burgess reported on the new iron fence the District just constructed near the skate park to reduce vandalism. She stated that parents have created openings for their children to walk through as a short cut to school. The operator arranged to meet with two (2) directors to evaluate the area.

Next, Director Burgess reported that the water swales around the perimeter fences seem to be holding water. Mr. Griffith will investigate the matter and report back to the Board.

After consideration and discussion of the text of the signs, upon a motion brought by Director Abshire, seconded by Director Burgess, the Board approved Champions' report.

ENGINEER'S REPORT

Mr. Carpenter presented the engineer's report, a copy of which is attached hereto as Exhibit "G". He stated that he is working on a capital improvements plan that will outline the approximate costs of future projects. A summary of the status of various projects in the District is as follows:

1. MS4 Storm Water Quality Management Plan

IDS is working to revise the existing storm water quality management permit, and will have it submitted to the TCEQ prior to the deadline of June 9, 2014.

2. Sanitary Sewer and Storm Sewer Cleaning and Televising

The Operator is nearly complete with the repairs for Phase 1. Plans and contract documents for Phase 2 televising and cleaning are nearly complete

3. Jogging Trail System

Construction is complete. The contractor is working to complete the final pay applications to address IDS' comments from a month ago.

4. Overlook at the Big Oaks Pond

Construction plans are being modified to accommodate a roof. IDS plans to advertise the project for bids on April 24, which will result in a bid opening of May 8. They plan to have the contracts ready for Board approval at the May Board meeting.

5. Wastewater Discharge Permit

The permit application has been submitted to TCEQ. IDS has received technical correspondence, and the TCEQ plans to issue a draft of the permit next week.

6. FEMA FIRM Panels

Fort Bend County recently issued new floodplain maps for the entire county, which became effective April 2, 2014. The new maps do not impact any land within the District.

Mr. Carpenter reminded the Board about Mr. Gomz's concrete complaint discussed at the last meeting. He noted that the disturbed concrete on his property is due to settlement. The Board authorized the operator to replace the concrete panel the District had previously installed if Mr. Gomz agrees to repair the remaining panels. Ms. Schoener will send a letter to Mr. Gomz regarding the Board approved arrangement. No action was needed for the Engineer's report.

HEAR ATTORNEY'S REPORT AND CONSIDER TAKING ANY ACTION REQUESTED BY ATTORNEY

Discuss renewing District garbage contract and consider acting thereon

The Board recognized Mr. Royal who reported that the District will receive 95 gallon carts with lids at the District's current rate, effective June 1, 2014. He presented a new contract with the District, attached hereto as Exhibit "H". The Board requested that WCA include recycle guidelines when the new carts are distributed. The Board instructed the operator to include a flyer in the water bills of the garbage pick-up dates that interfere with the holidays.

SUCH OTHER MATTERS AS MAY COME BEFORE THE BOARD

A copy of the District's patrol schedule and activities is attached hereto as Exhibit "I". No action was taken on this matter.

PASSED, APPROVED AND ADOPTED this 14th day of May, 2014.

(DISTRICT SEAL)


Secretary, Board of Directors

