

**MINUTES OF MEETING OF THE
BOARD OF DIRECTORS**

June 11, 2014

STATE OF TEXAS §

COUNTY OF FORT BEND §

BIG OAKS MUNICIPAL UTILITY DISTRICT §

The Board of Directors (the "Board") of Big Oaks Municipal Utility District of Fort Bend County, Texas (the "District"), met in regular session, open to the public, on Wednesday, June 11, 2014, at Coats|Rose, 3 East Greenway Plaza, Suite 2000, Houston, a designated meeting place outside the boundaries of the District, whereupon, the roll was called of the members of the Board, to-wit:

Michael Abshire	-	President
Rosanne Burgess	-	Vice President
Bernice Black	-	Secretary
Renee Gay	-	Assistant Secretary
Sonyan Stephens	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum. Also present at the meeting were Karrie Kay of Myrtle Cruz, Inc., the District's bookkeeper; Lina Loaiza of Bob Leared Interests, the District's tax collector ("TAC"); Teri Schoener and Cory Bostick of Texas Operations and Professional Services ("TOPS"); Matt Carpenter and Christine Winter of IDS Engineering Group, ("IDS") the District's engineer ("the Engineer"); Joe Mattingly of Champions Hydro-Lawn, Inc. ("Champions"); John Cannon, Attorney, and Tiffany Marquez, Paralegal, of Coats Rose, P.C., the District's legal counsel.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. A copy of the posted agenda notice is attached hereto as Exhibit "A".

RECEIVE COMMENTS FROM THE PUBLIC

No comments were given by the public.

APPROVAL OF MINUTES

The Board considered approval of the minutes of the meeting held May 14, 2014, After discussion, upon a motion by Director Abshire and seconded by Director Black, the Board voted unanimously to approve the minutes of the regular meeting held May 14, 2014.

BOOKKEEPER'S REPORT

The Board next recognized Ms. Kay, who presented for the Board's review and approval, the bookkeeper's report, a copy of which is attached hereto as Exhibit "B".

After discussion, upon a motion brought by Director Burgess, seconded by Director Abshire, the Board unanimously voted to approve the bookkeeper's report.

APPROVE TAX COLLECTOR'S REPORT

The Board recognized Ms. Loaiza who delivered the tax collection report for the period ending May 31, 2014. She reported that 98.714% of the 2014 taxes have been collected.

After discussion and upon motion by Director Black, seconded by Director Burgess, and the question being put to the Board, the Board voted unanimously to approve the tax collector's report and termination of water service to the delinquent accounts. A copy of the tax report is attached hereto as Exhibit "C".

OPERATOR'S REPORT

The Board recognized Mr. Bostick who presented the operator's report for May, 2014 a copy of which is attached hereto as Exhibit "D". The water well was inspected to ensure proper operation and monitor water usage and the total number of connections is at 2,151. He also reported that the water accountability average is at 100%. All water system samples reported negative for bacteriological contamination. Mr. Bostick then reviewed the operations charges of \$61,597.03 and the cash summary for May, 2014.

Mr. Bostick reported that the District's most recent Consumer Confidence Report ("CCR") needed a correction regarding the lead/copper rule and will submit to the Texas Commission on Environmental Quality

After consideration, upon a motion brought by Director Burgess, seconded by Director Gay, the Board unanimously voted to approve the Operator's report as presented.

HEAR REPORT FROM CHAMPIONS HYDRO-LAWN, INC.

The Board recognized Mr. Mattingly who gave a report on maintenance of the Twin Oaks Detention Pond and Channel, the West Oaks Village Detention Pond, and the Bellaire Common Area, a copy of which is attached hereto as Exhibit "E".

Next, Mr. Mattingly presented two (2) proposals (i) to herbicide the pilot channel in Twin Oaks, a copy of which is included in Exhibit "F"; and (ii) to de-silt the Twin Oaks pond and channel, a copy of which is included in Exhibit "G".

After consideration and discussion, upon a motion brought by Director Abshire, seconded by Director Burgess, the Board approved the herbicide proposal for the pilot channel and the Champions' report.

Director Stephens inquired about the possibility of placing gravel or another surface on a trail that meets up with the District's jogging trail. After discussion, the Board agreed the costs associated with placing gravel in the area would be too expensive.

ENGINEER'S REPORT

Mr. Carpenter presented the engineer's report, a copy of which is attached hereto as Exhibit "H". He stated that he is working on a capital improvements plan that will outline the approximate costs of future projects. A summary of the status of various projects in the District is as follows:

1. MS4 Storm Water Quality Management Plan

The SWMP and NOI was submitted to the TCEQ.

2. Sanitary Sewer and Storm Sewer Cleaning and Televising

Plans and contract documents for Phase 2 televising and cleaning are complete. IDS will not be able to advertise the project in time to received bids for this meeting, but plan to do so for the next Board meeting.

3. Overlook at the West Oaks Pond

Construction plans are complete. IDS were not able to advertise the project in time to received bids for this meeting, but plan to do so for the next Board meeting.

4. Wastewater Discharge Permit

The permit application has been reviewed by the TCEQ and the TCEQ has issued a draft of the permit. Once the publication period is complete, the TCEQ will issue a new permit.

5. FEMA Floodplain Maps

FEMA has issued updated floodplain maps for Fort Bend County. There are no areas in Big Oaks MUD are located within the 100 year floodplain.

No action was taken.

HEAR ATTORNEY'S REPORT AND CONSIDER TAKING ANY ACTION REQUESTED BY ATTORNEY

Discuss request to purchase protective vests for constables

The Board discussed the District Constable's need for new protective vests. After consideration, the Board would like for a representative from the Constable's office to attend the District's next meeting to answer the Board's inquiries.

Discuss District's website

Ms. Marquez presented and outlined a synopsis of the District's number of website visits, a copy of which is attached hereto as Exhibit "I".

SUCH OTHER MATTERS AS MAY COME BEFORE THE BOARD

A copy of the District's constable report is attached hereto as Exhibit "J".

PASSED, APPROVED AND ADOPTED this 9th day of July, 2014.




Secretary, Board of Directors