

**MINUTES OF MEETING OF THE
BOARD OF DIRECTORS**

July 9, 2014

STATE OF TEXAS §
COUNTY OF FORT BEND §
BIG OAKS MUNICIPAL UTILITY DISTRICT §

The Board of Directors (the "Board") of Big Oaks Municipal Utility District of Fort Bend County, Texas (the "District"), met in regular session, open to the public, on Wednesday, July 9, 2014, at Coats|Rose, 3 East Greenway Plaza, Suite 2000, Houston, a designated meeting place outside the boundaries of the District, whereupon, the roll was called of the members of the Board, to-wit:

Michael Abshire	-	President
Rosanne Burgess	-	Vice President
Bernice Black	-	Secretary
Renee Gay	-	Assistant Secretary
Sonyan Stephens	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum. Also present at the meeting were Sharon Arnold of the Fort Bend Co. Constable's office; Christina Garcia of Myrtle Cruz, Inc., the District's bookkeeper; Brenda McLaughlin of Bob Leared Interests, the District's tax collector ("TAC"); Cory Bostick of Texas Operations and Professional Services ("TOPS"); Matt Carpenter, Christine Winter and Lauren Gimley of IDS Engineering Group, ("IDS") the District's engineer ("the Engineer"); John Cannon, Attorney, and Tiffany Marquez, Paralegal, of Coats Rose, P.C., the District's legal counsel.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. A copy of the posted agenda notice is attached hereto as Exhibit "A".

RECEIVE COMMENTS FROM THE PUBLIC

Mr. Abshire stated that he recently refilled his swimming pool. He presented his most recent water bill that included water and sewer fees associated with the water overage. Mr. Abshire requested the Board consider waiving the sewer fees associated with the water used to fill his pool. Mr. Abshire announced that he would abstain from voting on the matter because he has an obvious conflict of interest in the matter. Upon a motion brought by Director Gay, seconded by Director Stephens, the Board voted to authorize the operator to waive the sewer fees associated with the water overage on a vote of 4 in favor, 0 opposed, and Director Abshire abstaining.

HEAR CONSTABLE REPORT

Discuss protective vests for constable

Ms. Arnold reported that the reserve Deputies who have been patrolling the District must work at least 60 hours per week to be considered to be employed full time and eligible for County – provided protective vests. The Deputies are required to wear a protective vests but the County does not provide said vests. The current protective vests were donated by the 100 Club. She stated that the Board may donate funds that would be contributed to the Deputies' protective vests. Ms. Arnold will look into prices of protective vests and provide the prices to the Board for consideration.

Next, Director Burgess inquired about whether there is a "leash law" in the County and whether it is being enforced. Ms. Arnold stated that there is not a "leash

law" in place in Fort Bend County, however she believes there may be a homeowners association ("HOA") rule. The Deputies cannot enforce a "leash law" imposed by an HOA. Ms. Arnold noted that she received a letter from the HOA's manager who would like to distribute a fine to the owners of dogs without leashes; however the HOA policy cannot be enforced by the Deputies.

APPROVAL OF MINUTES

The Board considered approval of the minutes of the meeting held June 11, 2014, After discussion, upon a motion by Director Black and seconded by Director Gay, the Board voted unanimously to approve the minutes of the regular meeting held June 11, 2014.

BOOKKEEPER'S REPORT

The Board next recognized Ms. Garcia, who presented for the Board's review and approval, the bookkeeper's report, a copy of which is attached hereto as Exhibit "B". She inquired about the point repairs for the sanitary sewer regarding any reimbursement funds to be provided, however she will coordinate with the operator on the matter. Ms. Garcia presented and outlined an Amendment to the Bookkeeper's contract ("Amendment") and requested the Board's approval after review. A copy of said Amendment is attached hereto as Exhibit "C"

Next, Ms. Garcia stated that the District's 2015 budget needs to be amended at the next Board meeting. She intends on breaking down all repairs and maintenance to better track the funds. Ms. Garcia requested the Engineer coordinate with the bookkeeper regarding the District's capital improvement plan. She noted that the new budget will include the amended bookkeeper's contract.

After discussion, upon a motion brought by Director Abshire, seconded by Director Stephens, the Board unanimously voted to approve the bookkeeper's report and the Amendment to the bookkeeper's contract.

APPROVE TAX COLLECTOR'S REPORT

The Board recognized Ms. McLaughlin who delivered the tax collection report for the period ending June 30, 2014. She reported that 99.059% of the 2013. taxes have been collected.

After discussion and upon motion by Director Black, seconded by Director Gay, and the question being put to the Board, the Board voted unanimously to approve the tax collector's report and termination of water service to the delinquent accounts. A copy of the tax report is attached hereto as Exhibit "D".

OPERATOR'S REPORT

The Board recognized Mr. Bostick who presented the operator's report for June, 2014 a copy of which is attached hereto as Exhibit "E". The water well was inspected to ensure proper operation and monitor water usage and the total number of connections is at 2,151. He also reported that the water accountability average is at 90%. All water system samples reported negative for bacteriological contamination. Mr. Bostick then reviewed the operations charges of \$77,183.35 and the cash summary for June, 2014.

After consideration, upon a motion brought by Director Gay, seconded by Director Burgess, the Board unanimously voted to approve the Operator's report as presented.

HEAR REPORT FROM CHAMPIONS HYDRO-LAWN, INC.

No report was given.

ENGINEER'S REPORT

Mr. Carpenter presented the engineer's report, a copy of which is attached hereto as Exhibit "F". He stated that he is working on a capital improvements plan that will outline the approximate costs of future projects. A summary of the status of various projects in the District is as follows:

1. MS4 Storm Water Quality Management Plan

The SWMP and NOI was submitted to the TCEQ.

2. Sanitary Sewer and Storm Sewer Cleaning and Televising

Plans and contract documents for Phase 2 televising and cleaning are complete.

3. Overlook at the West Oaks Pond

Construction plans are complete. IDS held a bid opening today, which resulted in a low bid amount of \$207,955 without a roof structure. The roof structure added an additional \$53,000 for a total of \$260,955. The bid result was significantly higher than the original estimate for the project.

Mr. Carpenter suggested contacting the builder who designed the overlook in the neighborhood nearby. Director Gay stated that she will investigate the matter. The Board rejected all bids.

4. Wastewater Discharge Permit

The permit application has been reviewed by the TCEQ and the TCEQ has issued a draft of the permit. Once the publication period is complete, the TCEQ will issue a new permit. Mr. Carpenter noted that the permit was approved July 2, 2014 and will be valid until 2017.

No action was taken.

HEAR ATTORNEY'S REPORT AND CONSIDER TAKING ANY ACTION REQUESTED
BY ATTORNEY

Mr. Cannon reported that CenterPoint Energy had replaced a utility pole and destroyed the concrete sidewalk and it needs to be replaced. Mr. Carpenter stated that he will contact Acclaim Energy who is the District's energy broker to contact CenterPoint directly.

SUCH OTHER MATTERS AS MAY COME BEFORE THE BOARD

A copy of the District's constable report is attached hereto as Exhibit "G".

PASSED, APPROVED AND ADOPTED this 13th day of August, 2014.

(DISTRICT SEAL)



Bernie Black
Secretary, Board of Directors