

**MINUTES OF MEETING OF THE
BOARD OF DIRECTORS**

November 12, 2014

STATE OF TEXAS §
COUNTY OF FORT BEND §
BIG OAKS MUNICIPAL UTILITY DISTRICT §

The Board of Directors (the "Board") of Big Oaks Municipal Utility District of Fort Bend County, Texas (the "District"), met in regular session, open to the public, on Wednesday, November 12, 2014, at Coats|Rose, 9 Greenway Plaza, Suite 1100, Houston, a designated meeting place outside the boundaries of the District, whereupon, the roll was called of the members of the Board, to-wit:

Michael Abshire	-	President
Rosanne Burgess	-	Vice President
Bernice Black	-	Secretary
Renee Gay	-	Assistant Secretary
Sonyan Stephens	-	Assistant Secretary

All members of the Board were present, except Director Gay thus constituting a quorum. Also present at the meeting were: Terry Holland of Myrtle Cruz, Inc., the District's bookkeeper; Lina Loaiza of Bob Leared Interests, the District's tax collector ("TAC"); Jaison Sanwald, Gene Connor and Mike Curran, of Texas Operations and Professional Services ("TOPS"); Mike Williams and Greg Dubiel of Municipal Operations and Consulting; Matt Carpenter of IDS Engineering Group, ("IDS") the District's engineer ("the Engineer"); Joe Mattingly of Champions Hydro Lawn, Inc. ("Champions"); John Cannon, Attorney, and Tiffany Marquez, Paralegal, of Coats Rose, P.C., the District's legal counsel.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. A copy of the posted agenda notice is attached hereto as Exhibit "A".

RECEIVE COMMENTS FROM THE PUBLIC

No comments were given.

APPROVAL OF MINUTES

The Board considered approval of the minutes of the meetings held September 30, 2014, and October 8, 2014. After discussion, upon a motion by Director Abshire and seconded by Director Stephens, the Board voted unanimously to approve the minutes of the regular meeting held September 10, 2014.

BOOKKEEPER'S REPORT

The Board next recognized Ms. Garcia, who presented for the Board's review and approval, the bookkeeper's report, a copy of which is attached hereto as Exhibit "B".

Mr. Holland noted that a transfer was made between the District's construction and operating accounts as approved at last month's meeting. Director Black stated that she did not attend last month's meeting and will not require a check for that month.

After discussion, upon a motion brought by Director Black, seconded by Director Stephens, the Board unanimously voted to approve the bookkeeper's report.

APPROVE TAX COLLECTOR'S REPORT

The Board recognized Ms. Loaiza who delivered the tax collection report for the period ending October 31, 2014. She reported that 99.517% of the 2013 taxes have been collected. Ms. Loaiza inquired on whether or not the Board would like a new aerial photo and the Board agreed no aerial photo was necessary. After discussion and upon

motion by Director Stephens, seconded by Director Black, and the question being put to the Board, the Board voted unanimously to approve the tax collector's report. A copy of the tax report is attached hereto as Exhibit "C".

OPERATOR'S REPORT

The Board recognized Mr. Sanwald who presented the operator's report for October, 2014 a copy of which is attached hereto as Exhibit "D". The water well was inspected to ensure proper operation and monitor water usage and the total number of connections is at 2,151. He also reported that the water accountability average is at 94%. All water system samples reported negative for bacteriological contamination. Mr. Sanwald then reviewed the operations charges of \$81,059.90 and the cash summary for October, 2014.

Mr. Sanwald reported that there were three tap line leak repairs and landscape completion for said leaks. He noted that the District's surface water line was down for repairs. Mr. Sanwald stated that all the fire hydrants have been repaired except for one and the District's new operator will repair said hydrant. Director Stephens inquired about some of the District's charges and Mr. Sanwald responded. Mr. Sanwald noted that all of TOPS' invoices have been submitted.

After consideration, upon a motion brought by Director Abshire, seconded by Director Stephens, the Board unanimously voted to approve the Operator's report as presented.

The Board recognized Mr. Williams and Mr. Dubiel who reported that two sinkholes reported in the District were repaired. Director Stephens inquired about the sinkhole near the walking trail in West Oaks and the wastewater treatment plant. Mr.

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After discussion, upon a motion brought by Director Black, seconded by Director Stephens, the Board unanimously voted to approve the bookkeeper's report.

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4. Capital Improvements

Mr. Carpenter will be working with the operator to develop an updated capital improvements plan and will present the plan at the next Board meeting.

No action was taken.

Director Abshire inquired about the District's phase II sidewalk construction that will connect to Bellaire Boulevard. Mr. Carpenter stated that said sidewalk could be included in the District's capital improvements plan and that he would prepare a cost estimate.

HEAR ATTORNEY'S REPORT AND CONSIDER TAKING ANY ACTION REQUESTED BY ATTORNEY

No report was given.

SUCH OTHER MATTERS AS MAY COME BEFORE THE BOARD

Director Abshire proposed the District meet in the Municipal Operations & Consulting's office in Katy for the foreseeable future. Mr. Cannon stated that the District will publish notice to the public regarding the meeting location change and will ratify and execute an order reflecting the same at the next meeting. Upon a motion brought by Director Abshire, seconded by Director Burgess, the Board unanimously voted to designate the offices of Municipal Operations and Consulting, located at 1825 North Mason Road, Katy, Texas 77449 as a new District meeting place outside the District. A copy of the District's constable report is attached hereto as Exhibit "G".

PASSED, APPROVED AND ADOPTED this 10th day of December, 2014.

(DISTRICT SEAL)



Bernie Black
Secretary, Board of Directors