

**MINUTES OF MEETING OF THE
BOARD OF DIRECTORS**

April 8, 2015

STATE OF TEXAS §

COUNTY OF FORT BEND §

BIG OAKS MUNICIPAL UTILITY DISTRICT §

The Board of Directors (the "Board") of Big Oaks Municipal Utility District of Fort Bend County, Texas (the "District"), met in regular session, open to the public, on Wednesday, April 8, 2015, at Municipal Operations and Consulting, 1825 North Mason Road, Katy, Texas, a designated meeting place outside the boundaries of the District, whereupon, the roll was called of the members of the Board, to-wit:

Michael Abshire	-	President
Rosanne Burgess	-	Vice President
Bernice Black	-	Secretary
Renee Gay	-	Assistant Secretary
Sonyan Stephens	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum. Also present at the meeting were: Teri League, Miguel Cruz and Kevin Tousant WCA Waste Corporation; Mark Roth of Roth & Eyring, PLLC; Christina Garcia of Myrtle Cruz, Inc., the District's bookkeeper; Lina Loaiza of Bob Leared Interests, the District's tax collector ("TAC"); Mike Williams and Greg Dubiel of Municipal Operations and Consulting ("MOC"); Matt Carpenter of IDS Engineering Group, ("IDS") the District's engineer ("the Engineer"); John Cannon, Attorney, and Tiffany Marquez, Paralegal, of Coats Rose, P.C., the District's legal counsel.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. A copy of the posted agenda notice is attached hereto as Exhibit "A".

RECEIVE COMMENTS FROM THE PUBLIC

Ms. League introduced herself and her associates who answered the Board's questions and outlined the District's day to day operations with the District's trash service.

ENGAGE AUDITOR FOR THE YEARS ENDED JUNE 30, 2015 AND 2016

The Board recognized Mr. Roth who presented and outlined his engagement letter to conduct the District's audits for fiscal years ending June 30, 2015 and June 30, 2016. He requested the Board consider approving an increase of the Auditor's fees by \$350 for each audit year. The audit fee for each fiscal year ending June 30, 2015 and 2016 will be in the amount of

\$10,600. A copy of said engagement letter is attached hereto as Exhibit "B".

After consideration, upon a motion brought by Director Abshire, seconded by Director Burgess, the Board unanimously approved of the annual fee for fiscal years ending June 30, 2015 and 2016 in the amount of \$10,600.

APPROVAL OF MINUTES

The Board considered approval of the minutes of the meeting held March 11, 2015. After discussion, upon a motion by Director Black and seconded by Director Burgess, the Board voted unanimously to approve the minutes of the regular meeting held March 11, 2015.

BOOKKEEPER'S REPORT

The Board next recognized Ms. Garcia, who presented for the Board's review and approval, the bookkeeper's report, a copy of which is attached hereto as Exhibit "C". She noted that the Champions invoice includes the mowing of Bellaire for the month of March.

After discussion, upon a motion brought by Director Abshire, seconded by Director Black, the Board unanimously voted to approve the bookkeeper's report, as presented.

APPROVE TAX COLLECTOR'S REPORT

The Board recognized Ms. Loaiza who delivered the tax collection report for the period ending March 31, 2015. She reported that 96.848% of the 2014 taxes have been collected. After discussion and upon motion by Director Burgess, seconded by Director Stephens, and the question being put to the Board, the Board voted unanimously to approve the tax collector's report. A copy of the tax report is attached hereto as Exhibit "D".

OPERATOR'S REPORT

The Board recognized Mr. Williams and Mr. Dubiel who presented the operator's report for March, 2014 a copy of which is attached hereto as Exhibit "E". The water well was inspected to ensure proper operation and monitor water usage and the total number of connections is at 2,129. He also reported that the water accountability is at 93%. All water system samples reported negative for bacteriological contamination.

Mr. Williams outlined the cut off list for termination of water due to unpaid water and the write off list for accounts that the District is not able to collect funds. He requested the Board's authorization to move forward with termination of water and write list, both of which are attached to the operator's report.

After consideration, upon a motion brought by Director Abshire, seconded by Director Stephens, the Board unanimously voted to approve (i) the Operator's report as presented; (ii) termination of water for residents listed on cut off list; and (iii) for uncollectable accounts to be written off.

HEAR REPORT FROM CHAMPIONS HYDRO-LAWN, INC.

The Board recognized Mr. Mattingly who gave a report on maintenance of the Twin Oaks Detention Pond and Channel, the West Oaks Village Detention Pond, and the Bellaire Common Area, a copy of which is attached as Exhibit "F". He noted that the rye grass has grown a lot but mowing has been delayed due to rain, however the grass is scheduled to be mowed soon.

Next, Director Black noted trash being accumulated near the skate park and requested Mr. Mattingly look into the matter. No further action was taken.

ENGINEER'S REPORT

Mr. Carpenter presented the engineer's report, a copy of which is attached hereto as Exhibit "G". A summary of the status of various projects in the District is as follows:

1. MS4 Storm Water Quality Management Plan

IDS has advertised the District's permit.

2. Landscape Improvements to WWTP Site

At last month's meeting there were discussions regarding the open space on the WWTP site. In 2009 Clark Condon Associates prepared a landscaping plan which would convert this site to a multiuse sports park. IDS has prepared updated cost estimates with the previously defined scope of work.

- After review, upon a motion brought by Director Abshire, seconded by Director Burgess the Board authorized the engineer to move forward with plans for grading of the field and sidewalk.

3. Capital Improvements

IDS is working to develop an updated capital improvements plan.

The Board reported to the engineer that one of the wooden beaches along the jogging trail has damage. Mr. Carpenter will look into the matter.

HEAR ATTORNEY'S REPORT AND CONSIDER TAKING ANY ACTION REQUESTED BY ATTORNEY

Discuss May 9, 2015 directors election, appoint election judge and clerk and take any necessary action

Mr. Cannon reported that the District will have a Director's Election this year and stated that there are three (3) candidates for two (2) positions. Mr. Cannon state that early voting dates are April 27, 28, 29, 30, May 1, 4, 5 and such dates will have eight (8) hour voting days. Election day of May 9 will have at least twelve (12) hours for residents to vote.

Discuss possible meeting inside the District

The Board discussed that the local school does not have any availability during the time in which the Board wishes to meet. No action was taken.

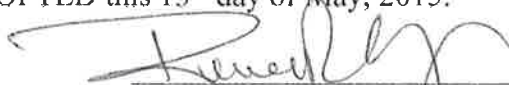
Next, Mr. Cannon presented and outlined the annual rate adjustment notification from WCA, a copy of which is attached hereto as Exhibit "H". The District's rate is currently \$14.96 and will change to \$15.20 per month per connection effective June 1, 2015. Mr. Cannon noted that this increase will be passed along directly to the residents.

SUCH OTHER MATTERS AS MAY COME BEFORE THE BOARD

A copy of the District's constable report is attached hereto as Exhibit "I", a copy of the District's constable timesheet is attached hereto as Exhibit "J"; and WCA's call sheet as Exhibit "K".

PASSED, APPROVED AND ADOPTED this 13th day of May, 2015.

(DISTRICT SEAL)


Secretary, Board of Directors

