

MINUTES OF MEETING OF THE BOARD OF DIRECTORS

July 8, 2015

STATE OF TEXAS §
COUNTY OF FORT BEND §
BIG OAKS MUNICIPAL UTILITY DISTRICT §

The Board of Directors (the "Board") of Big Oaks Municipal Utility District of Fort Bend County, Texas (the "District"), met in regular session, open to the public, on Wednesday, July 8, 2015, at the offices of Municipal Operations and Consulting, 1825 North Mason Road, Katy, Texas, a designated meeting place outside the boundaries of the District, whereupon, the roll was called of the members of the Board, to-wit:

Michael Abshire	-	President
Rosanne Burgess	-	Vice President
Renee Gay	-	Secretary
Sonyan Stephens	-	Assistant Secretary
Mark Van Dyck	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum. Also present at the meeting were: Joe Mattingly and Spencer Neely of Champions Hydro-Lawn, Inc. ("Champions"); Christina Garcia of Myrtle Cruz, Inc., the District's bookkeeper; Lina Loaiza of Bob Leared Interests, the District's tax collector ("TAC"); Mike Williams, and Brian Dubiel of Municipal Operations and Consulting ("MOC") or (the "Operator"); Matt Carpenter of IDS Engineering Group ("IDS"), the District's engineer (the "Engineer"); John Cannon, Attorney, and Tiffany Marquez, Paralegal, of Coats Rose, P.C., the District's legal counsel.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. A copy of the posted agenda notice is attached hereto as Exhibit "A".

RECEIVE COMMENTS FROM THE PUBLIC

No comments were given by the public.

APPROVAL OF MINUTES

The Board considered approval of the minutes of the meeting held June 10, 2015. After discussion, upon a motion by Director Abshire and seconded by Director Stephens, the Board voted unanimously to approve the minutes of the regular meeting held June 10, 2015.

BOOKKEEPER'S REPORT

The Board next recognized Ms. Garcia, who presented for the Board's review and approval, the bookkeeper's report, a copy of which is attached hereto as Exhibit "B".

Ms. Garcia answered the Board's questions regarding CD's and investments. Mr. Cannon requested the Bookkeeper include the rate quotes from the banks. He also noted an invoice listed in her report that should be voided. After consideration, upon a motion brought by Director Stephens, seconded by Director Van Dyck, the Board unanimously voted to approve the bookkeeper's report, as presented.

APPROVE TAX COLLECTOR'S REPORT

The Board recognized Ms. Loaiza who delivered the tax collection report for the period ending June 30, 2015. She reported that 98.771% of the 2014 taxes have been collected. After discussion and upon motion by Director Abshire, seconded by Director Gay, and the question being put to the Board, the Board voted unanimously to approve the tax collector's report. A copy of the tax report is attached hereto as Exhibit "C".

OPERATOR'S REPORT

The Board recognized Mr. Williams and Mr. Dubiel who presented the operator's report for June, 2015 a copy of which is attached hereto as Exhibit "D". The water well was inspected to ensure proper operation and monitor water usage and the total number of connections is at 2,129. He also reported that the water accountability is at 93%. All water system samples reported negative for bacteriological contamination. Mr. Williams noted that the sinkhole and driveway repairs are near complete.

Hear NFBWA revenue and expense rate report and consider acting thereon

Mr. Williams stated that the homeowner's associations ("HOAs") are paying the North Fort Bend Water Authority fees, and a flat amount for water usage in the amount of \$5.00 per meter and the HOAs utilize forty seven (47) meters. He recommended the District authorize him to conduct a rate study for the area regarding rates, revenue and expenses for a potential tier rate and conservation purposes.

Next, Mr. Williams stated that the District had a state inspection and had no violations. Director Van Dyck inquired about some potential issues at District facilities and Mr. Williams responded to all inquiries. Mr. Williams reported that much of the discoloration in the water was due to surface water and its minerals and the recent weather has postponed concrete repairs around the District.

After consideration, upon a motion brought by Director Van Dyck, seconded by Director Abshire, the Board unanimously voted to approve (i) the Operator's report as presented; (ii) termination of water for residents listed on cut off list; and (iii) write off the uncollectable accounts listed therein;

HEAR REPORT FROM CHAMPIONS HYDRO-LAWN, INC.

The Board recognized Mr. Mattingly who gave a report on maintenance of the Twin Oaks Detention Pond and Channel, the West Oaks Village Detention Pond, and the Bellaire Common Area, a copy of which is attached as Exhibit "E".

Review proposal for outdoor trash cans and consider acting thereon

Mr. Mattingly presented and outlined the proposal for ten (10) outdoor trash cans, in the amount of \$12,975.00. A copy of said proposal is attached hereto as Exhibit "F". He noted that the cost referenced did not include maintenance of the trash cans. After discussion, Director Gay volunteered to contact a vendor who may be able to meet with the Board and provide an additional proposal. The Board deferred the matter.

No action was taken.

ENGINEER'S REPORT

Mr. Carpenter presented the engineer's report, a copy of which is attached hereto as Exhibit "G". A summary of the status of various projects in the District is as follows:

1. MS4 Storm Water Quality Management Plan
No new activity.
2. Taco Bell
 - IDS received construction plans for the Taco Bell for review.
3. Improvements to WWTP Site
 - IDS is nearly complete with exhibits and bid documents for the Phase 1 landscaping plan.
4. Capital Improvements

IDS has developed a preliminary capital improvements plan for the District, which is attached to the Engineer's report. Mr. Cannon stated that the first two (2) projects listed on the capital improvement plans should be removed. Mr. Carpenter will make that correction.

Mr. Williams stated that he and Mr. Carpenter have coordinated and believe that the District's practice of utilizing thickener with respect to the District's sludge will benefit the District long term and he will provide cost saving estimates at the District's next meeting.

After review, upon a motion brought by Director Van Dyck, seconded by Director Gay, the Board unanimously approved the Engineer's report, as presented.

HEAR ATTORNEY'S REPORT AND CONSIDER TAKING ANY ACTION REQUESTED
BY ATTORNEY

No action was taken.

SUCH OTHER MATTERS AS MAY COME BEFORE THE BOARD

Director Stephens stated that the trash issues have become increasingly worse over time and believes the District should send a letter to the trash company immediately. Mr. Cannon recommended sending a thirty (30) day cure letter to WCA, which would provide WCA an opportunity to remedy all issues.

Next, the Board discussed contacting the Constable to discuss increased visibility within the community. A copy of the District's constable report is attached hereto as Exhibit "H", a copy of the District's constable timesheet is attached hereto as Exhibit "I". The Board discussed the lack of visibility of the patrols inside the District and Director Van Dyck volunteered to contact said Deputies to attend the District's next meeting.

PASSED, APPROVED AND ADOPTED this 12th day of August, 2015.

(DISTRICT SEAL)




Secretary, Board of Directors