

**MINUTES OF MEETING OF THE
BOARD OF DIRECTORS**

July 12, 2017

STATE OF TEXAS §
COUNTY OF FORT BEND §
BIG OAKS MUNICIPAL UTILITY DISTRICT §

The Board of Directors (the "Board") of Big Oaks Municipal Utility District of Fort Bend County, Texas (the "District"), met in regular session, open to the public, on Wednesday, July 12, 2017, at the offices of Municipal Operations and Consulting, 1825 North Mason Road, Katy, Texas, a designated meeting place outside the boundaries of the District, whereupon, the roll was called of the members of the Board, to-wit:

Michael Abshire	-	President
Sonyan Stephens	-	Vice President
Jennifer Flores	-	Secretary
Mark Van Dyck	-	Assistant Secretary
David Johnson	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum. Also present at the meeting were Evelyn Workoff and Nicholas Workoff, members of the public; Joe Mattingly of Texas Erosion Solutions; Christina Perry of Myrtle Cruz, Inc., the District's Bookkeeper; Lina Loaiza of Bob Leared Interests, the District's tax collector ("TAC"); Mike Williams and Brian Dubiel of Municipal Operations and Consulting ("MOC") or (the "Operator"); Angela Howes and Matt Carpenter of IDS Engineering Group ("IDS"), the District's engineer (the "Engineer"); John Cannon, Attorney, and Tiffany Marquez, Paralegal, of Coats|Rose, P.C., the District's legal counsel.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. A copy of the posted agenda notice is attached hereto as Exhibit "A".

RECEIVE COMMENTS FROM THE PUBLIC

Mr. Cannon reminded the Board that Ms. Workoff wrote the District regarding foundation issues and requested the Board investigate the matter to determine if previous water leaks caused any problem with her foundation. The Board recognized Ms. Workoff and Mr. Workhoff and the Board requested Ms. Howes present the structural engineering report as it relates to Ms. Workoff's inquiries.

Ms. Howes presented and outlined a report by a structural engineer who investigated Ms. Workoff's claims that her foundation was damaged by a water line leak, a copy of which is

attached hereto as Exhibit "B". It was noted that Mr. R. Michael Gray, the structural engineer was not affiliated with the District and was recommended to the Board by a third party as a reputable structural engineer. Mr. Gray's conclusion states that Ms. Workoff's foundation is sound and that any cracks are a result of normal wear and tear based on the age and type of construction and do not interfere with the performance of the foundation. In addition, the report stated that it was highly unlikely that a water leak located approximately forty (40) feet away from the foundation would cause damage to the foundation of Ms. Workoff's home.

Ms. Workoff stated that she does not agree with the structural engineer's assessment and outlined her home's foundation issues history and believes the water leak is related. The Board asked if Ms. Workoff would prefer to hire her own structural engineer to investigate. She requested the Board choose another structural engineer to move forward with a new assessment.

After consideration, upon a motion brought by Director Abshire, seconded by Director Flores, the Board unanimously authorized (i) hiring a new structural engineer to assess the cause of cracks located on the street near Ms. Workoff's home; (ii) investigate potential erosion under Ms. Workoff's home; (iii) investigate the elbow connection between Ms. Workoff's home and her neighbors; and (iv) hire a second party to conduct a leak detection test.

HEAR PRESENTATION FROM TARA KLEIN

This matter was deferred.

APPROVAL OF MINUTES

The Board considered approval of the minutes of the meeting held June 14, 2017. After discussion, upon a motion by Director Flores and seconded by Director Abshire, the Board unanimously voted to approve the minutes of the meeting held on June 14, 2017.

BOOKKEEPER'S REPORT

The Board next recognized Mrs. Perry, who presented for the Board's review and approve the bookkeeper's report, a copy of which is attached hereto as Exhibit "C". Director Flores inquired about a subcontractor invoice that may have been missed and was dated as of August 2016. Mrs. Perry stated she would investigate the matter and report back to the Board.

Next, Mrs. Perry noted that the sidewalk construction cap discussed at last month's meeting will be amended in the budget in the coming months. After consideration, upon a motion brought by Director Stephens, seconded by Director Van Dyck, the Board unanimously voted to approve the bookkeeper's report.

APPROVE TAX COLLECTOR'S REPORT

The Board recognized Ms. Loaiza who delivered the tax collection report for the period ending June 30, 2017. She reported that 99.108% of the 2016 taxes have been collected. Upon motion by Director Flores, seconded by Director Van Dyck, and the question being put to the

Board, the Board voted unanimously to approve the tax collector's report. A copy of the tax report is attached hereto as Exhibit "D".

OPERATOR'S REPORT

The Board recognized Mr. Williams who presented the operator's report for June, 2017 a copy of which is attached hereto as Exhibit "E". The water well was inspected to ensure proper operation and monitor water usage and the total number of connections is at 2,131. He also reported that the water accountability is at 96%. All water system samples reported negative for bacteriological contamination.

Director Stephens presented a letter listing cul-de-sacs in the District with curb damage, a copy of which is attached hereto as Exhibit "F". She reported that she has coordinated with WCA regarding repairs and payment of said curbs. The Board instructed the operator to acquire bids for curb repair.

After review, upon a motion brought by Director Flores, seconded by Director Abshire, the Board unanimously voted to approve (i) the Operator's report as presented; (ii) termination of water for residents listed on the cut off list; and (iii) approve the uncollectable account list as presented.

HEAR REPORT FROM TEXAS EROSION

The Board recognized Mr. Mattingly who gave a report on maintenance of the Twin Oaks Detention Pond and Channel, the West Oaks Village Detention Pond, and the Bellaire Common Area. A copy of Mr. Mattingly's report is attached hereto as Exhibit "G". No action was taken.

Director Van Dyk noted that Texas Erosion could be potentially mowing an area that the homeowner's association ("HOA") has paid another vendor to mow at an easement near the West Oaks Village pool. Mr. Mattingly reported that he was mowing the area and Director Van Dyk indicated he would investigate to see if the HOA had been incorrectly billed.

ENGINEER'S REPORT

Ms. Howes presented the engineer's report, a copy of which is attached hereto as Exhibit "H". A summary of the status of various projects in the District is as follows:

1. MS4 Storm Water Quality Management Plan
 - IDS has prepared the annual report for the MS4.
2. Asset Management Plan
 - The water plant tank rehabilitation in the fall. Estimated cost is \$450,000

3. Fort Bend Co. Municipal Utility District No. 190 (“FBCMUD 190”) – Central Facilities
 - D.R. Horton is evaluating the potential for regional water and wastewater facilities with Big Oaks MUD. Construction for the sanitary sewer force main and waterline connections between the District and FBCMUD 190 has started.
4. Wastewater Discharge Permit Renewal
 - IDS and the Operator have reviewed the draft permit and did not have any comments. The permit has been published in the newspaper and the application is under the public comment period. IDS has not received any public comments or questions.
5. Fort Bend County (“County”)
 - IDS has not been provided with any updates with the County and have requested a meeting to discuss the progress and street lighting.
6. Walking Trails
 - IDS has requested Champions Hydrolawn to repair the joint sealant that appears to have failed and verifying with IDS’ construction inspector.
7. Foundation Issue
 - IDS accompanied Mr. Michael Gray, P.E. on a site visit to the house where the outside and inside of the structure were evaluated. Mr. Gray’s report is attached to the Engineer’s report.

No action was taken.

HEAR ATTORNEY’S REPORT AND CONSIDER TAKING ANY ACTION REQUESTED BY ATTORNEY

Consider approving the Resolution Declaring intent to Reimburse Expenses by the District (the “Resolution”)

Mr. Cannon presented a Resolution Declaring Intent to Reimburse Expenses by the District approving the transfer from the capital projects fund to the operating fund of expenses associated with the sidewalk repairs and meter replacements. Upon a motion brought by Director Abshire, seconded by Director Johnson, the Board unanimously approved the such Resolution.

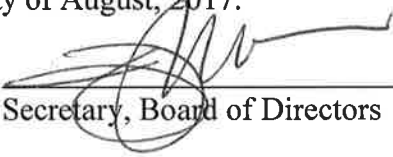
Mr. Cannon reported that he received a letter from the CenterPoint claims department claiming a subcontractor may have damaged a street light cable. The Operator is investigating the matter and will report back to the Board.

Mr. Cannon drew the Board’s attention to the District’s constable report and the WCA call log attached hereto as Exhibit “I” and Exhibit “J”. No action was taken.

PASSED, APPROVED AND ADOPTED this 9th day of August, 2017.

(DISTRICT SEAL)




Secretary, Board of Directors