

**MINUTES OF MEETING OF THE
BOARD OF DIRECTORS**

April 11, 2018

STATE OF TEXAS §
COUNTY OF FORT BEND §
BIG OAKS MUNICIPAL UTILITY DISTRICT §

The Board of Directors (the "Board") of Big Oaks Municipal Utility District of Fort Bend County, Texas (the "District"), met in regular session, open to the public, on Wednesday, April 11, 2018, at the offices of Municipal Operations and Consulting, 1825 North Mason Road, Katy, Texas, a designated meeting place outside the boundaries of the District, whereupon, the roll was called of the members of the Board, to-wit:

Michael Abshire	-	President
Sonyan Stephens	-	Vice President
Jennifer Flores	-	Secretary
Mark Van Dyck	-	Assistant Secretary
David Johnson	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum. Also present at the meeting were Captain Joe Lee of the Fort Bend County Constable, Precinct 2; Brian Desdier of Double Oak Erosion ("Double Oak"); Christina Perry of Myrtle Cruz, Inc., ("MCI") the District's Bookkeeper; Lina Loaiza of Bob Leared Interests, the District's tax collector ("TAC"); Mike Williams and Ben Price of Municipal Operations and Consulting ("MOC") or (the "Operator"); Angela Howes of IDS Engineering Group ("IDS"), the District's engineer (the "Engineer"); John Cannon, Attorney, and Tiffany Marquez, Paralegal, of Coats|Rose, P.C., the District's legal counsel.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. A copy of the posted agenda notice is attached hereto as Exhibit "A".

HEAR FROM THE PUBLIC

No comments were given.

HEAR SMART METER PRESENTATION FROM ACCURATE METER & SUPPLY

This matter was deferred.

CONTRACT WITH COUNTY FOR PATROL SERVICES

The Board recognized Mr. Cannon who reported that the District's request to approve the First Amendment for Additional Law Enforcement Services to switch from the Constable's to the Sheriff's office was "pulled" from the Commissioner Court's agenda upon the request of Commissioner Prestage, and Commissioner Prestage informed him he would not permit the District to use the Sheriff's office. Captain Lee stated if the Board were to move forward with the Constable's office for law enforcement services, he encouraged the Board to contact him directly if there should be any complaints.

After discussion, upon a motion brought by Director Van Dyck, seconded by Director Johnson, the Board unanimously voted to (i) reinstate the District's contract with the Constable; and (ii) rescind the First Amendment for Additional Law Enforcement Services to use the Sheriff's office.

APPROVAL OF MINUTES

The Board considered approval of the minutes of meetings held on March 14, 2018. After discussion, upon a motion by Director Flores and seconded by Director Johnson, the Board unanimously voted to approve the minutes of the meeting held on March 14, 2018.

BOOKKEEPER'S REPORT

The Board next recognized Mrs. Perry, who presented for the Board's review and approval of the bookkeeper's report, a copy of which is attached hereto as Exhibit "B. Ms. Perry reported on the District's agreement with Fort Bend County MUD No. 190 ("FBCMUD190") and stated FBCMUD190 will be billed for water based on usage.

The Board discussed a two way stop near the elementary school that has recently been removed. Ms. Howes stated she could request a traffic study at said location in a letter to the Commissioner.

Consider approving Amended and Restated Agreement for Bookkeeping Services

Ms. Perry reminded the Board of her request for approval of an Amended and Restated Bookkeeping Services Agreement ("Amended Agreement") with the District. After consideration, upon a motion brought by Director Van Dyck, seconded by Director Abshire, the Board unanimously voted to approve (i) the bookkeeper's report, as presented; and (ii) the Amended Agreement, a copy of which is attached hereto as Exhibit "C".

APPROVE TAX COLLECTOR'S REPORT

The Board recognized Ms. Loaiza who delivered the tax collection report for the period ending March 31, 2018. She reported that 97.981% of the 2017 taxes have been collected. Upon motion by Director Abshire, seconded by Director Flores, and the question being put to the

Board, the Board voted unanimously to approve the tax collector's report, a copy of the tax report is attached hereto as Exhibit "D".

OPERATOR'S REPORT

The Board recognized Mr. Williams who presented the operator's report for March, 2018 a copy of which is attached hereto as Exhibit "E". The water well was inspected to ensure proper operation and monitor water usage and the total number of connections is at 2,131.

Mr. Williams reported that he had authorized the repairs of the curbs with funds meant to re-shape the curbs. He noted that any further curb repairs have been suspended until further notice. Director Van Dyck reported that WCA was still driving on the repaired curbs and they are breaking due to the WCA trucks.

Upon a motion brought by Director Flores, seconded by Director Abshire, the Board unanimously voted to approve (i) the Operator's report; (ii) the uncollectable account list; and (iii) the water termination list.

HEAR REPORT FROM DOUBLE OAK EROSION

The Board recognized Mr. Desdier who gave a report on maintenance of the Twin Oaks Detention Pond and Channel, the West Oaks Village Detention Pond, and the Bellaire Common Area. A copy of Double Oak's report is attached hereto as Exhibit "F".

Director Van Dyck stated that dirt was missing from one of the esplanades and will provide pictures and the location to Mr. Desdier. No action was taken.

ENGINEER'S REPORT

Ms. Howes presented the engineer's report, a copy of which is attached hereto as Exhibit "G". A summary of the status of various projects in the District is as follows:

1. Fort Bend County ("County") Meeting and Discussion Items
 - IDS has sent a letter to the County concerning the intersection of Westmoor Dr. and Westpark Tollway and will follow up with a request for a traffic study.
 - IDS has made an on-line request for CenterPoint to replace the missing light bulb at the intersection of Westpark Tollway and Westmoor Dr.
 - CenterPoint stated it replaced the missing light bulb at the intersection of Westpark Tollway and Westmoor Drive on March 16, 2018.
2. Water Plant Improvements
 - The Notice to Proceed was issued on March 12, 2018 and the contract completion date is July 10, 2018.

3. FBCMUD 190 – Central Facilities

- IDS is continuing to work with FBCMUD 190 on an agreement for emergency well capacity.
- For the Water Plant billing: The pro-rata shares of water pumped to 190 versus total water pumped from the plant.
- For the Wastewater Treatment Plant billing: The pro-rata shares of the equivalent single-family connections served in 190 versus total equivalent single-family connections served.

No action was taken.

HEAR ATTORNEY'S REPORT AND CONSIDER TAKING ANY ACTION REQUESTED BY ATTORNEY

Ratify approval of Residential Solid Waste Collection contract with WCA

Mr. Cannon requested the Board ratify approval of the Residential Solid Waste Collection contract with WCA approved at last month's meeting. Upon a motion brought by Director Van Dyck, seconded by Director Stephens, the Board unanimously voted to ratify approval of the Residential Solid Waste Collection contract with WCA.

Approve Order Designating Administrative Office and Meeting Places Outside the District

Mr. Johnson next presented an Order Designating Administrative Office and Meeting Places Outside the District (the "Order Designating") designating 9 Greenway Plaza, Suite 1000, Houston, Texas 77046 as the District's administrative office and as an additional meeting place of the Board. A copy of the Order Designating is attached hereto as Exhibit "H".

Mr. Cannon drew the Board's attention to the District's constable report and the WCA call log attached hereto as Exhibit "I". No action was taken.

[Remainder of page intentionally left blank]

PASSED, APPROVED AND ADOPTED this day of 9th of May, 2018.

(DISTRICT SEAL)


Secretary, Board of Directors

