

**MINUTES OF MEETING OF THE
BOARD OF DIRECTORS**

May 9, 2018

STATE OF TEXAS §

COUNTY OF FORT BEND §

BIG OAKS MUNICIPAL UTILITY DISTRICT §

The Board of Directors (the "Board") of Big Oaks Municipal Utility District of Fort Bend County, Texas (the "District"), met in regular session, open to the public, on Wednesday, May 9, 2018, at the offices of Municipal Operations and Consulting, 1825 North Mason Road, Katy, Texas, a designated meeting place outside the boundaries of the District, whereupon, the roll was called of the members of the Board, to-wit:

| | | |
|-----------------|---|---------------------|
| Michael Abshire | - | President |
| Sonyan Stephens | - | Vice President |
| Jennifer Flores | - | Secretary |
| Mark Van Dyck | - | Assistant Secretary |
| David Johnson | - | Assistant Secretary |

All members of the Board were present, thus constituting a quorum. Also present at the meeting were Caleb Burson and Micah Burson with Accurate Meter & Supply; Captain Joe Lee and Deputy Vince Villalobos of the Fort Bend County Constable, Precinct 2; Brian Desdier and Joe Mattingly of Double Oak Erosion ("Double Oak"); Christina Perry of Myrtle Cruz, Inc., ("MCI") the District's Bookkeeper; Lina Loaiza of Bob Leared Interests, the District's tax collector ("TAC"); Mike Williams and Ben Price of Municipal Operations and Consulting ("MOC") or (the "Operator"); Angela Howes and Matt Carpenter of IDS Engineering Group ("IDS"), the District's engineer (the "Engineer"); John Cannon, Attorney, and Tiffany Marquez, Paralegal, of Coats|Rose, P.C., the District's legal counsel.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. A copy of the posted agenda notice is attached hereto as Exhibit "A".

HEAR FROM THE PUBLIC

The Board recognized Captain Lee who reported the Constable vehicle was approved to be parked at the County Road and Bridge facility on Harlem Road, and that the County would place a decal on the vehicle with the District's name. Director Stephens requested any vacation and/or changes to the schedule be reported to the Board in advance.

HEAR SMART METER PRESENTATION FROM ACCURATE METER & SUPPLY

The Board recognized Mr. Cory Burson who presented and outlined his presentation and answered the Board's questions. A copy of his presentation is attached hereto as Exhibit "B". Director Van Dyck requested feedback from the consultants related to cost effectiveness and impact on the District's budget. Action was deferred.

APPROVAL OF MINUTES

The Board considered approval of the minutes of the meeting held on April 11, 2018. Director Flores requested a change on page two (2) of the minutes, under the Bookkeeper's report. She asked that "four way stop" be changed to "two way stop". After discussion, upon a motion by Director Flores and seconded by Director Abshire, the Board unanimously voted to approve the minutes of the meeting held on April 11, 2018, as amended.

BOOKKEEPER'S REPORT

The Board next recognized Mrs. Perry, who presented for the Board's review and approval of the bookkeeper's report, a copy of which is attached hereto as Exhibit "C". Ms. Perry reported on the District's agreement with Fort Bend County MUD No. 190 ("FBCMUD190") and stated FBCMUD190 will be billed for water based on usage.

Consider approving budget for fiscal year end June 30, 2019

This matter was deferred.

After consideration, upon a motion brought by Director Abshire, seconded by Director Flores, the Board unanimously voted to approve the bookkeeper's report, as presented.

APPROVE TAX COLLECTOR'S REPORT

The Board recognized Ms. Loaiza who delivered the tax collection report for the period ending April 30, 2018. She reported that 98.417% of the 2017 taxes have been collected. Upon motion by Director Flores, seconded by Director Johnson, and the question being put to the Board, the Board voted unanimously to approve the tax collector's report, a copy of the tax report is attached hereto as Exhibit "D".

OPERATOR'S REPORT

The Board recognized Mr. Williams who presented the operator's report for April, 2018 a copy of which is attached hereto as Exhibit "E". The water well was inspected to ensure proper operation and monitor water usage and the total number of connections is at 2,131.

Consider amending District Rate Order

Mr. Cannon requested the Board consider amending the Rate Order clarifying the sewer

fee and that all consumer price index increases related to trash-pick up are automatic and directly billed to the customer.

Consider approving Red Flags Policy

This matter was deferred.

Consider approving Consumer Confidence Report ("CCR")

Mr. Williams presented and outlined a draft of the CCR, a copy of which is attached hereto as Exhibit "F". Upon approval he will submit the CCR to the Texas Commission on Environmental Quality.

After consideration, upon a motion brought by Director Flores, seconded by Director Stephens, the Board unanimously voted to approve (i) the Operator's report as presented; (ii) termination of water for residents listed on the cut off list; (iii) approve the uncollectable account list as presented; (iv) approve the CCR; and (v) amend the District Rate Order as presented.

HEAR REPORT FROM DOUBLE OAK EROSION

The Board recognized Mr. Mattingly who gave a report on maintenance of the Twin Oaks Detention Pond and Channel, the West Oaks Village Detention Pond, and the Bellaire Common Area. A copy of Double Oak's report is attached hereto as Exhibit "G".

Director Stephens noted an area behind a resident's home holding water near Wimberley Oaks and Westmoor. Mr. Mattingly stated that there had been a pallet in the pilot-channel shown on page 6 of his report, which is the general location Director Stephens was referencing, and noted that he had removed the pallet and that the pilot-channel is no longer blocked or holding water.

ENGINEER'S REPORT

Ms. Howes presented the engineer's report, a copy of which is attached hereto as Exhibit "H". A summary of the status of various projects in the District is as follows:

1. Fort Bend County ("County") Meeting and Discussion Items
 - IDS has emailed the Fort Bend County Traffic Department about the 2-way stop at Westmoor Drive and Bellaire Boulevard and received the attached response.
 - The Board requested she contact the Traffic Department regarding the removal of trees at Bellaire and Westmoor Drive.
2. Water Plant Improvements
 - The project is under construction and there are no pay applications this month.

3. FBCMUD 190 – Central Facilities

- IDS is continuing to work with FBCMUD 190 on an agreement for emergency well capacity. FBCMUD 190 started taking water in October 2017. IDS has calculated that FBCMUD 190 has used 7.70% of the water plant between October 2017 and March 2018. IDS has provided this information to the Bookkeeper, and they will prepare an invoice for FBCMUD 190. In the future, IDS will assist in the preparations of the FBCMUD 190 invoice on a monthly basis. FBCMUD 190 is still constructing the lift station and expects to be complete and operational by June or July. The force main connection is complete, but no flows have been sent to the District yet and have been wet hauling to another District that needs wastewater to help with low flow.

4. Drainage Inquiry – Talladega Springs and Austin Oaks

- The Operator recently inspected storm sewer lines from the upstream end of Talladega Springs and Austin Oaks to the outfall on Westmoor Drive. They did not find any major blockages that they believe would cause ponding in the streets. There is approximately 6,000 linear feet of storm sewer from the upstream end of the system to the outfall and IDS estimates that the cost to clean and televise this segment of the system would be \$12,000.
 - Mr. Carpenter noted that curb inlets could be added to apply relief for the drainage ditch and he will prepare a proposal and present to the Board.

No action was taken.

HEAR ATTORNEY’S REPORT AND CONSIDER TAKING ANY ACTION REQUESTED BY ATTORNEY

Consider Discussing existing and proposed contracts with Cypress Creek Pest Control and take any necessary action

Mr. Cannon added that the District had previously approved the street fogging contract, however minor changes were needed to clarify frequency throughout the year. He reported that the District will need two (2) Pest Control contracts, one for street fogging; and one for ATV fogging on the detention ponds and ditches.

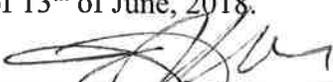
Ms. Marquez requested the Board confirm the frequency for mosquito application for each contract. The Board requested street fogging application be done twice per week in May through October and once per week for March, April and November. Next, they requested the ATV fogging mosquito application be done once per week from May through October and once per week for March, April and November.

Upon a motion brought by Director Abshire, seconded by Director Flores the Board unanimously voted to approve the street fogging and ATV fogging mosquito spray be applied as detailed above. Copies of both contracts are attached hereto as Exhibit “I”.

Mr. Cannon drew the Board's attention to the District's constable report and the WCA call log attached hereto as Exhibit "J". No action was taken.

PASSED, APPROVED AND ADOPTED this day of 13th of June, 2018.

(DISTRICT SEAL)



Secretary, Board of Directors

