

**MINUTES OF MEETING OF THE
BOARD OF DIRECTORS**

September 12, 2018

STATE OF TEXAS §

COUNTY OF FORT BEND §

BIG OAKS MUNICIPAL UTILITY DISTRICT §

The Board of Directors (the "Board") of Big Oaks Municipal Utility District of Fort Bend County, Texas (the "District"), met in regular session, open to the public, on Wednesday, September 12, 2018, at the offices of Municipal Operations and Consulting, 1825 North Mason Road, Katy, Texas, a designated meeting place outside the boundaries of the District, whereupon, the roll was called of the members of the Board, to-wit:

Michael Abshire	-	President
Sonyan Stephens	-	Vice President
Jennifer Flores	-	Secretary
Mark Van Dyck	-	Assistant Secretary
David Johnson	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum. Also present at the meeting Felix DeLeon WCA Waste Corporation ("WCA"); Captain Joe Lee and Deputy Vince Villalobos of the Fort Bend County Constable, Precinct 2; Andrew Konyha of Clark Condon, Landscape Architecture; Bryan Disdier of Double Oak Erosion ("Double Oak"); Christina Perry of Myrtle Cruz, Inc., ("MCI") the District's Bookkeeper; Lina Loaiza of Bob Leared Interests, the District's tax collector ("TAC"); Mike Williams of Municipal Operations and Consulting ("MOC") or (the "Operator"); Angie Howes of IDS Engineering Group ("IDS"), the District's engineer (the "Engineer"); John Cannon, Attorney, and Tiffany Ehmke, Paralegal, of Coats|Rose, P.C., the District's legal counsel.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. A copy of the posted agenda notice is attached hereto as Exhibit "A".

HEAR FROM THE PUBLIC

No comments were given.

CONDUCT HEARING REGARDING 2018 TAX RATE AND APPROVE ORDER SETTING TAX RATE

The Board next opened a public hearing on the District's proposed tax rate. It was noted that the Tax Assessor/Collector for the District published notice of such hearing in accordance with applicable law. Mrs. Perry presented and reviewed multiple tax rate scenarios and related impact to the District's budget, copies of which are attached hereto as Exhibit "B".

There being no members of the public present to address the Board, the public hearing was closed and the Board addressed the business of setting the 2018 tax rate. Based on a motion by Director Van Dyck and seconded by Director Johnson, the Board voted unanimously to adopt the Order Setting 2018 Tax Rate, establishing a total tax of \$0.81 per \$100 comprised of \$0.48 per \$100 assessed valuation for debt service purposes, \$0.33 per \$100 valuation for maintenance and operation purposes.

CONSIDER APPROVING AMENDED NOTICE TO SELLERS AND PURCHASERS

The Board next considered filing an amended Notice to Sellers and Purchasers of Property in the District (the "Notice") to reflect the 2018 tax rate of \$0.81 per \$100 of valuation. Following discussion regarding the Notice, and based on a motion by Director Van Dyck, which was seconded by Director Johnson, the Board voted unanimously to (i) approve the Amended Notice; and (ii) authorize Coats|Rose to record the Notice in the Fort Bend County property records and file it with the Texas Commission on Environmental Quality ("TCEQ").

HEAR CONSTABLE REPORT

The Board recognized Captain Lee who provided updates related to patrols in the District. Director Van Dyck requested the Deputies patrol the pedestrian bridge and West Oaks pond where the graffiti has been a problem. Director Van Dyck suggested a light be installed in the area to deter graffiti. Ms. Howes stated she would inquire on installation of a light in the area and related costs.

HEAR WCA REPORT

The Board recognized Mr. DeLeon who made himself available to answer questions related to any issues occurring in the District. Director Van Dyck stated that he had recently learned that there is no customer service assistance provided by WCA on Saturdays, which is a trash day for the District. Mr. DeLeon reported that no customer service on Saturday was a recent change and he will let his supervisors know. Mr. DeLeon suggested the District post his direct contact information on the District website. Director Van Dyck also stated that the WCA trucks are still driving on the curbs in the cul-de-sacs.

No action was taken.

HEAR PRESENTATION FROM CLARK CONDON AND CONSIDER TACTING THEREON

The Board recognized Mr. Konyha who stated that he had completed work for the District in the past and is very familiar with the District. The Board requested a proposal to beautify the community, park trails and to include workout stations along the trails. Director Van Dyck suggested said proposal stay within a price range of \$12,000 to \$18,000. Mr. Konyha will present a formal proposal to the Board at the next meeting.

APPROVAL OF MINUTES

The Board considered approval of the minutes of the meeting held on August 8, 2018. After discussion, upon a motion by Director Van Dyck and seconded by Director Flores, the Board unanimously voted to approve the minutes of the meeting held on August 8, 2018.

BOOKKEEPER'S REPORT

The Board next recognized Mrs. Perry, who presented for the Board's review and approval of the Bookkeeper's report, a copy of which is attached hereto as Exhibit "C". After consideration, upon a motion brought by Director Flores, seconded by Director Stephens, the Board unanimously voted to approve (i) the Bookkeeper's report; and (ii) payment of the bills.

APPROVE TAX COLLECTOR'S REPORT

The Board recognized Ms. Loaiza who delivered the tax collection report for the period ending August 31, 2018. She reported that 99.448% of the 2017 taxes have been collected. Director Flores inquired about a voided check the Board received. Ms. Loaiza reported that after her report was closed she found that an account was split into two (2) accounts by Fort Bend County. She added that she voided the check for the one (1) account and at the District's next meeting she will reflect the split amount refunded into two (2) accounts. Upon motion by Director Flores, seconded by Director Van Dyck, and the question being put to the Board, the Board voted unanimously to approve the tax collector's report, a copy of which is attached hereto as Exhibit "D".

OPERATOR'S REPORT

The Board recognized Mr. Williams who presented the operator's report for July, 2018 a copy of which is attached hereto as Exhibit "E". The water well was inspected to ensure proper operation and monitor water usage and the total number of connections is at 2,132.

Mr. Williams reported that Director Van Dyck noticed a crack in the wastewater treatment plant ("WWTP") and he has contacted the Engineer to investigate the matter and will report back to the Board.

After consideration, upon a motion brought by Director Flores, seconded by Director Johnson, the Board unanimously voted to approve (i) the Operator's report as presented; (ii)

termination of water for residents listed on the cut off list; and (iii) approve write-off of the uncollectable accounts.

HEAR REPORT FROM DOUBLE OAK EROSION

The Board recognized Mr. Disdier who gave a report on maintenance of the Twin Oaks Detention Pond and Channel, the West Oaks Village Detention Pond, and the Bellaire Common Area. A copy of Double Oak's report is attached hereto as Exhibit "F".

Mr. Disdier presented a proposal for the power washing, purchase and application of the anti-graffiti paint at the pedestrian bridge and West Oaks pond, a copy of which is attached hereto as Exhibit "G". The Board requested Mr. Disdier not proceed with the work until Ms. Howes finds out more information regarding the installation of a light in that area.

No action was taken.

ENGINEER'S REPORT

Ms. Howes presented the engineer's report, a copy of which is attached hereto as Exhibit "H". A summary of the status of various projects in the District is as follows:

1. Water Plant Improvements
 - Ms. Howes reported that the project is suspended until the Fall. The Engineer has requested a re-mobilization date as it was previously discussed to be in late September or October.
2. Extreme Event Drainage Analysis
 - The Engineer has requested the study from Fort Bend County Municipal Utility District No. 30 ("FBCMUD30") and will evaluate the impact and report to the Board as soon as the analysis is complete. No report has been received.
3. Wastewater Treatment Plant
 - The Engineer recently inspected the aeration basin where a crack was repaired in the past. There is a very small crack present near the interface of the tank and grass. It is small enough that IDS believes the crack should be monitored, rather than repaired, at this point. IDS will reinspect the crack at the end of the year and see if it has increased.
 - Director Van Dyck requested the Engineer confirm the location of the crack as he believes IDS has located a different area and not the area he previously observed.

Director Van Dyck reported that near Bellaire and West Oaks Village there is a tree leaning that could possibly fall. He added that the lighting at the north end of Westmoor is inadequate and suggested reflectors be installed. Ms. Howes stated she would check with Fort Bend County regarding this matter and report back to the Board. Director Flores also reported that she has seen signs that state "Off Duty Officers Patrolling" near Westpark and/or Bellaire,

which is inaccurate. Ms. Howes stated that she would locate the signs and talk to the Fort Bend County about possibly changing them.

DISCUSS CYPRESS CREEK PEST CONTROL

Director Stephens reported that she is still receiving door tags for both the street and ditch fogging for the mosquitos. She noted that not all door tags are being filled out with date, time and signature.

The Board recognized Mrs. Ehmke who reported that she contacted Cypress Creek Pest Control regarding Director Van Dyck's previous questions regarding the application and disbursement of the mosquito spray and send the response back to Director Van Dyck directly. Director Van Dyck requested Mrs. Ehmke inquire about the purchase, delivery and possible diluting of the mosquito pest control spray. Mrs. Ehmke added that Cypress Creek Pest Control did inform her that the rain will make the mosquito spray less potent.

HEAR ATTORNEY'S REPORT AND CONSIDER TAKING ANY ACTION REQUESTED BY ATTORNEY

Consider approving Resolution Evidencing Review of Investment Policy Strategies

Consideration was then given to the approval of a Resolution Evidencing Review of Investment Policy and Investment Strategies ("Investment Policy") Mr. Cannon reminded the Board that the Public Funds Investment Act requires the Board to review the District's Investment Policy annually and consider making any changes thereto. After review, upon a motion brought by Director Van Dyck, seconded by Director Stephens, the Board unanimously voted to approve said Investment Policy.

Review and consider approving 2019 budget for Lake Management

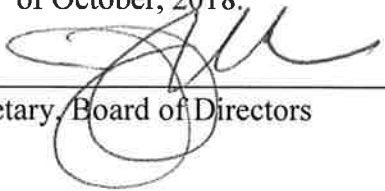
The Board recognized Mr. Cannon who presented and outlined the 2019 budget for Lake Management for the Board's review and approval. He stated that the projected 2019 budget is the same amount as the 2018 budget. After review, upon a motion brought by Director Flores, seconded by Director Johnson the Board unanimously voted to approve the 2019 budget for Lake Management as presented, a copy of which is attached hereto as Exhibit "I".

Mr. Cannon drew the Board's attention to the District's constable report and the WCA call log attached hereto as Exhibit "J" and Exhibit "K", respectively. No action was taken.

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PASSED, APPROVED AND ADOPTED this day of 10th of October, 2018.

(DISTRICT SEAL)


Secretary Board of Directors

